



CITY OF MINDEN, LOUISIANA
Water & Electric
Department
Nick Cox, Mayor
520 Broadway Street
Minden, LA 71058
Phone (318) 377-2144
www.mindenusa.com

RESIDENTIAL UTILITY APPLICATION

APPLICANT INFORMATION

Full Legal Name: _____

Social Security Number: _____

Driver's License / State ID #: _____ State: _____

Phone Number: _____ Alternate Phone: _____

Email Address: _____

SERVICE INFORMATION

Service Address: _____

Requested Service Start Date: _____

PROPERTY INFORMATION

Are you the property owner? ☐ Yes ☐ No

Additional adults (18+) residing in the home not listed on the lease: _____

Previously had service with City of Minden? ☐ Yes ☐ No If yes: _____

BILLING INFORMATION

Responsible Party for Payment (if different): _____

Preferred Billing Method: ☐ Paper ☐ Paperless

Monthly Bank Draft? ☐ Yes ☐ No

Routing Number: _____ Checking Account Number: _____

REQUIRED SUPPORTING DOCUMENTATION (CHECK ALL THAT APPLY)

☐ Copy of Lease or Proof of Ownership

☐ Copy of Driver's License / State ID

☐ Bank Draft Authorization Information (if applicable)

ACKNOWLEDGMENT OF UTILITY POLICIES (Chapter 90 – Utilities)

I acknowledge and understand the following, as adopted by City ordinance Chapter 90 – Utilities:

- Rates, fees, and required deposits
- Billing due dates and applicable late fees
- Utility disconnection and reconnection policies

SIGNATURES

Applicant Printed Name: _____

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY

Deposit Amount: _____ + Previous Debt (if any): _____

Total Verified Amount Due: _____

☐ Account History Verified Clerk ____ Supervisor ____

☐ ID Verified Clerk ____ Supervisor ____

☐ Property Documents Verified Clerk ____ Supervisor ____

CITY VERIFICATION

Clerk Signature: _____ Date: _____

Utilities Manager Signature: _____ Date: _____