

**PROCEEDINGS OF THE CITY OF MINDEN, STATE OF LOUISIANA, TAKEN  
IN REGULAR SESSION HELD ON JANUARY 6, 2025**

The Minden City Council met at City Hall in Minden, Louisiana, beginning at 6:00 p.m. with the following members present: Mayor Nick Cox, Carlton Myles, Levon Thomas, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Absence(s): None. Mayor Cox welcomed everyone to the meeting. Prayer was offered by Andy Pendergrass and the Pledge of Allegiance was led by Carlton Myles. It is noted for the record that Mayor Cox allowed both council and public comments prior to every vote.

Andy Pendergrass moved to amend the printed agenda to rename Item (11) Award Bid No. 05-2025 – AVL Equipment and Installation – Civic Center to include the Community House. This changes the title of Item (11) to “Award Bid No. 05-2025 – AVL Equipment and Installation – Civic Center and Community House.” The motion was duly seconded by Michael Roy and carried unanimously.

Michael Roy moved to adopt the minutes of the Minden City Council Regular Session held on December 2, 2024, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Andy Pendergrass moved to elect Carlton Myles, Council Representative for District A, as Mayor Pro Tempore for the year 2025. The motion was duly seconded by Levon Thomas and the vote was as follows: Aye(s): Levon Thomas, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Nay(s): None. Abstention(s): Carlton Myles. Absence(s): None. The motion carried.

Andy Pendergrass moved to adopt a Resolution Authorizing Carlton Myles as Mayor Pro Tempore to Sign Checks Drawn by this Municipal Corporation on Any Financial Institution in Custody of City of Minden Funds, Effective upon Adoption, as presented. The motion was duly seconded by Michael Roy and the vote was as follows: Aye(s): Levon Thomas, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Nay(s): None. Abstention(s): Carlton Myles. Absence(s): None. The motion carried.

Upon motion by Latasha Mitchell and duly seconded by Michael Roy, the council unanimously adopted a Resolution to Amend the City of Minden 2024-2025 Budget, as presented. Abstention(s): None. Absence(s): None.

Upon motion by Michael Roy and duly seconded by Carlton Myles, the council unanimously authorized Mayor Cox to enter into a state contract between the City of Minden and Scott Equipment Company, LLC for a skid steer, as presented. Abstention(s): None. Absence(s): None.

Upon motion by Carlton Myles and duly seconded by Andy Pendergrass, the council unanimously adopted a Resolution Regarding a Lease Purchase Agreement for the Purpose of Financing a Skid Steer and Accessories, as presented. Abstention(s): None. Absence(s): None.

Andy Pendergrass moved to adopt a Resolution Establishing Fees for the Collection and Disposal of Garbage and Refuse Pursuant to Section 74-7 of the Code of Ordinances of the City of Minden, State of Louisiana, as presented. The motion was duly seconded by Carlton Myles and the vote was as follows: Aye(s): Carlton Myles, Levon Thomas, Michael Roy, and Andy Pendergrass. Nay(s): None. Abstention(s): Latasha Mitchell. Absence(s): None. The motion carried.

Michael Roy moved to adopt a Resolution Declaring Certain City of Minden Property as Surplus and Fixing the Terms of Sale, as presented. This resolution is to surplus an air compressor. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Carlton Myles and duly seconded by Michael Roy, the council unanimously adopted a Resolution Adopting a Language Access Plan (LAP) for Limited English Proficiency Persons as Required to Receive LCDBG and Any Other Federal Funding, as presented. Abstention(s): None. Absence(s): None.

Upon motion by Carlton Myles and duly seconded by Latasha Mitchell, the council unanimously adopted Ordinance No. 1153 – An Ordinance to Authorize an Act of Sale by the City of Minden to Sell Certain Adjudicated Properties (Parcels 109934 & 110676) by Public Auction; and, Further Providing with Respect Thereto, as presented. Abstention(s): None. Absence(s): None.

Michael Roy moved to award Bid No. 05-2025 – AVL Equipment and Installation – Civic Center and Community House to the lowest qualified bidder meeting all requirements, American AVL. The motion was duly seconded by Andy Pendergrass and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Carlton Myles moved to confirm Cody James as a full-time police officer in the Minden Police Department, subject to passing all applicable tests. The motion was duly seconded by Michael Roy and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Michael Roy and duly seconded by Latasha Mitchell, the council unanimously voted to remand the Minden Planning Commission's December 5, 2024, decision for further consideration during the February 6, 2025 Minden Planning Commission meeting. Abstention(s): None. Absence(s): None.

City Clerk Melaney Langford presented the Budget/Financial Report for the month of November 2024. No motion was required.

In the absence of Fire Chief Brian Williams, Mayor Cox presented the Fire Report for the month of December 2024. No motion was required.

The Police Report for the month of November 2024 was unanimously accepted, as presented, by motion of Carlton Myles and second by Latasha Mitchell. Abstention(s): None. Absence(s): None.

Announcements and council comments were heard. The meeting was then adjourned.

---

Nicholas A. Cox, Mayor

ATTEST:

---

Melaney Langford, City Clerk