Minden City Council REGULAR SESSION



Monday, October 7, 2024 – 6:00 p.m. City Hall – Council Chambers

AGENDA ITEMS

Prayer: Carlton Myles Pledge: Levon Thomas

Call Meeting to Order Welcome: Mayor Nick Cox Additions to Agenda: Public Comments

(To allow comments on any of the following items prior to action.)

- (1) Adopt Minutes of the Minden City Council Regular Session Held on September 3, 2024
- (2) Appointment Minden Main Street Program/Downtown Development Commission
- (3) Award Bid No. 01-2025 2024-2025 Street Improvements Project
- (4) Authority to Advertise for Bids for One (1) New 55' Bucket Truck
- (5) Authority for Mayor Cox to Execute a Purchase Agreement for 72.886 Acres Located on Recreation Drive
- (6) Adopt Ordinance No. 1147 Annual Bridge Maintenance Report
- (7) Adopt Resolution Annual Certification of Compliance with State of Louisiana Off-System Bridge Replacement Program
- (8) Adopt Resolution Requesting that the Louisiana Department of Transportation and Development (LA DOTD) Division of Aviation Provide Funds Required to Complete the Airport Improvements at the Minden Airport Specifically as Described in the Capital Improvement Program Application for State Financial Assistance Dated September 2024
- (9) Budget/Financial Report for August 2024
- (10) Fire Report for September 2024
- (11) Police Report for August 2024

Announcements - Council Comments - Adjournment

National Night Out

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fa	ct Sheet
Agenda Item:	
() Adopt Minutes of Minden City Council Reg	gular Session Held on September 3, 2024
Discussion:	
See attached.	
Suggested Wording of Motion:	•
"I move to adopt the minutes of the Minden City (2024, as presented."	Council Regular Session held on September 3
MOTION:	SECOND:
AYE(S):	NAY(S):
ABSENCE(S):	ABSTENTION(S):

PROCEEDINGS OF THE CITY OF MINDEN, STATE OF LOUISIANA, TAKEN IN REGULAR SESSION HELD ON SEPTEMBER 3, 2024

The Minden City Council met at City Hall in Minden, Louisiana, beginning at 6:00 p.m. with the following members present: Mayor Nick Cox, Carlton Myles, Levon Thomas, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Absence(s): None.

Mayor Cox welcomed everyone to the meeting. Prayer was offered by Andy Pendergrass and the Pledge of Allegiance was led by Carlton Myles. At this time, a moment of silence was observed in remembrance of Joseph "Joe" Cornelius, Sr., who previously served on the Minden City Council and as interim mayor. It is noted for the record that Mayor Cox allowed both council and public comments prior to every vote.

Michael Roy moved to adopt the minutes of the Minden City Council Regular Session held on August 5, 2024, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Michael Roy moved to opt out of the Governor's Office of Homeland Security and Emergency Preparedness' Temporary Housing and Shelter Assistance Program, as presented. The motion was duly seconded Andy Pendergrass and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Latasha Mitchell and duly seconded by Michael Roy, the council unanimously adopted Ordinance No. 1146 – An Ordinance to Amend Chapter 90 – Utilities, Article IV. – Rates and Charges, Section 90-138(b). – Service to Electric Vehicles through City-Owned Electric Vehicle Charging Station(s), of the Code of Ordinances, City of Minden, State of Louisiana, as presented. Abstention(s): None. Absence(s): None.

Andy Pendergrass moved to adopt a <u>Resolution for Municipal Water Pollution</u>

<u>Prevention</u>, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Michael Roy and duly seconded by Carlton Myles, the council unanimously approved the appointment of Kathy Cropper to the Minden Main Street Program/Downtown Development Commission for the term beginning September 9, 2024, and expiring September 8, 2027, as presented. Abstention(s): None. Absence(s): None.

(58) 09-04-2024

Upon motion by Carlton Myles and duly seconded by Levon Thomas, the council unanimously approved the reappointment Claudine Thomas to the Minden Main Street Program/Downtown Development Commission for the term beginning on September 9, 2024, and expiring on September 8, 2027, as presented. Abstention(s): None. Absence(s): None.

Andy Pendergrass moved to confirm Nathan Randle as a full-time firefighter/operator in the Minden Fire Department, subject to passing all applicable tests. The motion was duly seconded by Carlton Myles and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Michael Roy moved to confirm Erikka Means as a full-time police officer in the Minden Police Department, subject to passing all applicable tests. The motion was duly seconded by Carlton Myles and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

City Clerk Melaney Langford presented the Budget/Financial Report for the month of July 2024. No motion was required.

Fire Chief Brian Williams presented the Fire Report for the month of August 2024. No motion was required.

The Police Report for the month of July 2024 was unanimously accepted, as presented, by motion of Latasha Mitchell and second by Levon Thomas. Abstention(s): None. Absence(s): None.

Announcements and council comments were heard. The meeting was then adjourned.

	Nicholas A. Cox, Mayor
ATTEST:	
Melaney Langford, City Clerk	

Monday, October 7, 2024 Minden City Hall – Council Chambers



Ager	nda Fact Sheet
Agenda Item:	
(2) Appointment – Minden Main Stree	et Program/Downtown Development Commission
Discussion:	
Appointment of <u>Tamra Wichelns</u> to fill Wichelns' term will expire on 09/08/2026	the vacancy caused by Diane Silvis' resignation. Mrs
See attached.	
·	•
Suggested Wording of Motion:	
	of <u>Tamra Wichelns</u> to the Minden Main Street ission to fill the vacant term, as presented."
MOTION:	SECOND:
AYE(S):	NAY(S):
ABSENCE(S):	ABSTENTION(S):



MINDEN MAIN STREET P. O. BOX 580 MINDEN, LA 71058-0580 318-371-4258 TAYLOR WREN, DOWNTOWN DEVELOPMENT DIRECTOR

October 3, 2024

Mayor Nicholas A. Cox City of Minden P. O. Box 580 Minden, LA 71058

Dear Mayor Cox:

Due to Diane Silvis' resignation, there is a vacancy on the Minden Main Street Program/Downtown Development Commission.

I would like to recommend the appointment of Mrs. Tamra Wichelns to fill this unexpired term. Mrs. Wichelns' term will expire September 8, 2026.

Thank you for your consideration.

Taylor When

Sincerely,

Taylor Wren Main Street

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fact Sheet

Agenda Item:



Award Bid No. 01-2025 – 2024-2025 Street Improvements Project

Discussion:

This street improvements project includes the following streets:

- WOODHAVEN DRIVE Lewisville Road to Dead End (including Jennifer Circle, Laurel Circle, and Kitchens Court)
- GUY MILLER ROAD Germantown Road to City Limits
- EAST AND WEST STREET Lewisville Road to Elm Street
- MIGNON STREET Talton Street to East Union Street

Suggested Wording of Motion:

"I move to award Bid No. 01-2025-2024-2025 Street Improvements Project to the lowest qualified bidder meeting all requirements, T.L. Construction, LLC."

MOTION:	SECOND:
AYE(S):	NAY(S):
ABSENCE(S):	ABSTENTION(S):

CITY OF MINDEN

DEPARTMENT OF PUBLIC WORKS

DATE: October 2, 2024

Memorandum

TO:

Mayor Cox

Melaney Langford, City Clerk

FROM:

Tyler Wallace Tw

SUBJECT:

Bid # 01-2025

After reviewing the bids and upon the recommendation of Riley Company of Louisiana, Inc., I am recommending that T.L. CONSTRUCTION, LLC be awarded the contract for the City of Minden Bid No. 01-2025, 2024-2025 Street Improvements Project. T.L. Construction, LLC is the lowest bidder and meets all requirements and specifications for this project.

RILEY COMPANY

OF LOUISIANA, INC.
CONSULTING ENGINEERS

112 EAST MISSISSIPPI AVE. P.O. DRAWER 1303 RUSTON, LOUISIANA 71273 PHONE: (318) 251-0238 FAX: (318) 251-0239 E-MAIL: riley@rileyco.org

PAUL A. RILEY, P.E., PRESIDENT ROBERT C. MYERS, P.E. FRANK W. MILLER, P.L.S. CLINTON CRUTCHFIELD, JR., P.L.S. DAVID HERRING, P.L.S.

October 2, 2024

Mr. Tyler Wallace Public Works Director City of Minden P.O. Box 580 Minden, LA 71058

RE: City of Minden

2024-2025 Street Improvements Project

Recommendation of Award Our File: 010-1062

Dear Mr. Wallace:

We have tabulated bids received on October 2, 2024, for the referenced project. Attached herewith is a copy of the bid tabulation.

The lowest responsive, responsible bidder is T. L. Construction, LLC of Alexandria, Louisiana in the amount of \$850,190.00. It is our recommendation that Notice of Award be issued to T. L. Construction, LLC in the amount of their low bid.

Please call me if you have questions. Thank you.

Sincerely,

RILEY COMPANY OF LOUISIANA, INC.

Paul A. Riley, P.E.

PAR/snh

Enclosure

CITY	CITY OF MINDEN				
2024- ENG	2024-2025 STREET IMPROVEMENTS PROJECT ENGINEERING PROJECT 1062				
BID	BID DATE: WEDNESDAY, October 2, 2024 @ 2:00 P.M.				
	BID TABULATION			T.L. CONSTRUCTION	BENTON AND BROWN
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE UNIT PRICE	UNIT PRICE
_	Superpave Asphaltic Concrete (PG#64-22)	2,680	TON	\$194.00	\$150.00
7	Cold Planing Asphaltic Pavement	19,300	S.Y.	\$4 15	00 6\$
m	Adjust Water Valve	15	EA.	8770.00	00 009\$
4	Adjust Sewer Manhole	13	EA	\$1 500 00	\$1 200 00
5	12" Thick Soil Cement Base Course (9% By Volume)	7.850	S	\$22.50	\$25.00
9	Temporary Signs and Barricades	1	L.S.	\$2.500.00	\$50,000,000
7	Mobilization	11	L.S.	\$40,000.00	\$50,000,00
TOT	TOTAL AMOUNT OF BASE BID			\$850,190.00	8

Monday, October 7, 2024 Minden City Hall - Council Chambers



Age	nda Fact Sheet
Agenda Item:	
$({f Q})$ Authority to Advertise for Bids fo	or One (1) New 55' Bucket Truck
Discussion:	
This is a 2024-2025 budgeted item for De	epartment 40.
Suggested Wording of Motion:	,
"I move to authorize the City Clerk to bucket truck, as presented."	advertise for bids for the purchase of one (1) new 55
MOTION:	SECOND:
AYE(S):	NAY(S):
ABSENCE(S):	ABSTENTION(S):

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fact Sheet

Agend	a]	Item:
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Authority for Mayor Cox to Execute a Purchase Agreement for 72.886 Acres of Land Located on Recreation Drive

Discussion:

Gary Hammond of Landbridge Development, LLC has offered to sell 72.886 acres of land to the City of Minden for \$600,000. The property value for this land was appraised at \$950,000 on July 26, 2022.

See attached.

Suggested Wording of Motion:

"I move to authorize Mayor Cox to execute a purchase agreement for 72.886 acres of land located on Recreation Drive, as presented."

MOTION:	SECOND:	
AYE(S):	NAY(S):	
ABSENCE(S):	ABSTENTION(S):	

ROBERT L. RUSSELL, MAI ®, SRA ®, AI-GRS ®

Real Estate Appraisal, Analysis, Counseling, Valuation, and Review Mailing Address: Post Office Box 52075 Shreveport, Louisiana 71135-2075

> Delivery Address: 1941 East 70th Street Shreveport, Louisiana 71105

email: rob@rlr-appraisals.com website: www.rlr-appraisals.com

Louisiana State Certified General Appraiser License #2 MAI, SRA, AI-GRS- Appraisal Institute Telephone: +1.318.798.6993 Cell: +1.318.455.7390 Toll-Free:+1.800.621.9398

August 19, 2022

Mr. Donald Sizemore Landbridge Development, LLC 7000 Peachtree Dunwoody Rd NE, Suite 4-100 Atlanta, GA 30328

Email: <u>donald@grhco.com</u> & grh@grhco.com

Re: Client File: Peaks of Minden /Landbridge

Appraiser File # 4879 Appraisal Report Real Property

Apartment Site and Development Land

E/S Recreation Drive Minden, Louisiana 71055

Dear Mr. Sizemore:

In this report, one finds analysis of real property assignment results including opinions regarding value, and limitations, and assumptions, which affect the findings. This letter and report, contains an introduction, 65 numbered pages, plus other pages, and related exhibits.

The property is as follows.

The whole ownership contains approximately 77.3-acres, described with benefit of a survey, and the shape is irregular. The large tract fronts about 1,600 feet on the east side of Recreation Drive, with a depth of about 1,230 feet. The valuer is not aware of any factors that imply adverse easements or encroachments. The site is somewhat at grade, but the topography ranges from near 250 feet MSL at the south to perhaps 200 feet MSL near the north part of the property. It has proximity to service by public utilities. About 37 acres is zoned R-5, Multi Family Residential Zoning District, and the rear 40-acres m/l along Recreation Drive is zoned B-4, Highway Commercial Zoning District; as are the two remote tracts along Industrial Drive. The remote tracts measure 215' and 395' on Industrial Drive with the smaller one having a depth of maybe 300' and the other maybe 600', with areas of 1.44-acres and 3.73-acres. The likely usage of these tracts seems somewhat consistent with the potential use, but as speculative land, the zoning may change in the future.

Appraisers, also known as valuers are not professionals in inspection, law, or engineering; one assumes an intended user obtains relevant opinions regarding flood status, ownership, property descriptions, and zoning conformance.

The property description:

Tracts in the SW/4 of NW/4 & NW/4 of SW/4 and in the SW/4 of SW/4 in Section 35-19-9, in Webster Parish, Louisiana, more fully described in this report and its addenda

The undersigned visually observed the properties, from the adjacent rights of way, on July 26, 2022. Physical observation assists in identifying relevant property characteristics in valuation services. Practically speaking, with any typical visit, observation is limited.

The market suggests generally that properly priced property, as vacant land, should sell after 12-36 months of proper marketing. Development of viable tracts generally occurs at about 12 months or so, after purchase. The apartment site, and two frontage tracts, could follow this scenario of sale and development. Construction is usually either for owner use or pre-leased tenancy, both relatively immediate. Speculative construction is less likely, and for moderate sized projects, absorption taking longer than 36-months is less likely to be feasible. The two larger sites should anticipate a much longer sale and development horizon. As of the date of value, the most probable buyer of the apartment site, as if vacant, is a regional secure income investor or developer. The remainder of the R-5 zoned site could expand with the construction of the four-acre site with perhaps a retirement type apartment or cottage concept. The development B-4 land has a minimum amount of frontage, after sales in the past, mostly its frontage. It is topographically challenged though it does not show significantly, if at all, as in the flood plain. Its likely used would be low intensity commercial land, unless it were to be developed with street infrastructure to become marketable as smaller, i.e. higher per square foot, land tracts. The likely use is as a development property, perhaps as a single tenant institutional development, with construction commensurate with the site size and location profile. The large B-4 tract would be best sold to a single user, whether a home office, institutional user, or a speculator.

The property uses in the vicinity are typical of the neighborhood. They include historical construction of retail, offices, medical, and a Vo-Tech school, and in the immediate vicinity, municipal construction of a large recreation building and auxiliary sporting fields. As vacant sites, the highest and best use is speculative, with construction possible in the future. The site currently includes an Apartment Site and Development Land. This value estimate considers the highest and best use of the property. As of the effective date of analysis, the highest and best use is use as an affordable Apartment Site and Development Land, to sell in whole or developed sites as future demand dictates. The interest appraised herein is the **fee-simple** estate, excluding minerals. No deviations from typical professional practice appear in this analysis.

Valuers rely on the opinions of others, for the detection and analysis of hazardous substances. Viewing of this property did not reveal any signs of contaminants, with none anticipated. The assumption made in developing the estimate of value; no adverse environmental issues are present. Refer to the Certification on page 1 of the attached report; followed by the General Assumptions and Limiting Conditions, as both are critical to understanding this analysis, in addition the Scope of Work discussed in the report body describes methodology employed developing the value estimate.

Exposure time for the apartment site and the two remote Industrial Drive sites, in the local market, assuming proper pricing, is 18 -25 months. The procedures necessary to arrive at credible conclusions are considered. The intended use of this report is for buy/sell decisions, as identified by the appraiser based on communication with the client at the time of the assignment. That is the intended use, with no other uses contemplated by the undersigned, with **litigation not** anticipated. The report considers flood zone maps. However, those maps can be ambiguous, difficult to interpret, and subject to periodic change. The sites do not appear in a FEMA identified special flood hazard area, according to FEMA Maps, but valuers are not experts at flood plain determination. The majority of the site is Zone "X", there is a possible small portion of the site in a drain at the north end of the property in Zone "A", affecting **perhaps** 1-2% of this property. One notes being in a flood zone does not indicate that a property will flood, and conversely not

being in a flood plain does not indicate that one will not flood. This opinion considers data contained on map panel Number 22119C0385E, effective as of March 2, 2010.

Valuers, as a matter of Standards, disclose and note in the Report Certification, any services regarding the property, provided in any capacity, during the three years prior to accepting a new assignment. The undersigned has performed no services, as an appraiser or in any other capacity, regarding the property valued in this report, within the three-year period, immediately preceding acceptance of this assignment. The client in any analysis may be an individual, an entity, or a group, and may communicate with the undersigned directly or through an agent. This report is for the sole use and benefit of Landbridge Development, LLC, the client, and its representatives and employees, most prominently, the addressee, and Gary R. Hammond, Jr., MAI. With no other users anticipated by the undersigned, one should know that possession of the report implies no status as an intended user. Robert L. Russell developed the conclusions found herein.

The effective date of the opinion of market value of the property is July 26, 2022.

Market Values	
Recreation Drive Contiguous	\$600,000
Tract A on Industrial Drive	\$110,000
Tract B on Industrial Drive	\$240,000
Apartment Cut Out	\$260,000

The analysis makes some assumptions that are assignment specific.

This analysis is for the sole use and benefit of Landbridge Development, LLC, the intended user. This **fee simple** analysis is consistent with property for sale and development. The intended user should know extraordinary assumptions and hypothetical conditions do affect the reported assignment results. This analysis does not consider mineral interests of any kind.

Thank you for allowing this firm the opportunity to be of service to you.

Sincerely,

Robert L. Russell, MAI, SRA, AI-GRS Louisiana Certified General Real

Louisiana Certified General Real Estate Appraiser License #G002

ABSENCE(S):

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fact She	<u>et</u>
Agenda Item:	
(Adopt Ordinance No. 1147 – Annual Bridge Mainte	nance Report
Discussion:	
This is a Louisiana Department of Transportation and Devereview the posting of city bridges.	lopment requirement to annually
See attached.	
,	
Suggested Wording of Motion:	
"I move to adopt Ordinance No. 1147 – Annual Bridg Department of Transportation and Development requirem city bridges, as presented."	
MOTION: SECO	ND:
AYE(S): NAY(S	S):

ABSTENTION(S): _____

ORDINANCE NO. 1147

Be it known that the City of Minden, acting in accordance with the laws of the State of Louisiana, posts the following data covering City of Minden bridges:

	P603	2350931631	NO	OT POST	ΓED			
	P603	2350931641	NO	OT POS	ΓED			
	P603	32353931691	NO	OT POS	ΓED			
	P603	32354931701	NO	OT POS	ΓED			
	P603	32366931751	NO	OT POS	ΓED			
	P603	32366931761	NO	OT POS	ΓED			
	P603	32369931751	PC	STED				
	P603	32370931751	NO	OT POS	ΓED			
	P603	32371931741	NO	OT POS	ГED			
	P603	32372931551	NO	OT POS	TED			
By motion	and '	second						and
	;	respectively,	Ordinanc	e No.	1147	was ado	pted	by the
following vote on this	day of,		_, 2024.					
AYE(S):								
NAY(S):								
ABSENCE(S):								
ABSTENTION(S)	:							
					N	icholas A	. Cox,	Mayor
ATTEST:								
Melaney Langford, City C	lerk							

CERTIFICATE

I, Melaney Langford, City Clerk for the City of Minden, do hereby certify that the foregoing is an exact copy of Ordinance No. 1147, Annual Bridge Maintenance Report, a LA DOTD requirement to annually review the posting of city bridges, adopted on October 7, 2024, by the City Council of the City of Minden, State of Louisiana, at a meeting thereof regularly convened and after proper notice thereof having been given; I further certify that the same remains in full force and effect.

Signed and Sealed this _	_ day of	, 2024.
Melaney Lan	gford, City Cle	erk

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fact Sheet

T. A. C. A. C.	A. CO CO AND CO AND CO CONTROL OF
Agenda Item:	
(7) Adopt Resolution – Annual Certificat System Bridge Replacement Program	ion of Compliance with State of Louisiana Off-
Discussion:	
See attached.	
,	
Suggested Wording of Motion:	
"I move to adopt a <u>Resolution for Annual Ce</u> <u>Off-System Bridge Replacement Program</u> , as p	rtification of Compliance with State of Louisiana resented."
MOTION:	SECOND:
AYE(S):	NAY(S):
ABSENCE(S):	ABSTENTION(S):

ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF LOUISIANA OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS the responsibility to inspect, rate and load post those bridges under the authority of the <u>City of Minden, LA</u> in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to the <u>City of Minden, LA</u>.

THEREFORE BE IT RESOLVED, by the governing authority of the <u>City of Minden</u> (herein referred to as the City) convened in Regular Session on the 7th day of October, 2024, that it does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period 1 October 20<u>23</u> through 30 September 20<u>24</u>:

- The City has performed and will continue to perform all interim inspections on all Cityowned or maintained bridges in accordance with the National Bridge Inspection Standards;
- 2. All bridges owned or maintained by the City have been structurally analyzed and rated by the City as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operational rating, as determined above, has been critically reviewed by the City. Load posting information has been updated by the City to reflect all structural changes and obsolete structural ratings or any missing structural ratings;
- 3. All City-owned or maintained bridges, which require load posting or closing, are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the City prior to load posting; and
- 4. All bridges owned or maintained by the City are shown on the attached list in the format specified by the LA DOTD. Corrections to date supplied to the City by the LA DOTD are noted.

These stipulations are prerequisites to participation by the City in the Off-System Bridge Replacement Program.

This resolution was considered upon motion and second of and
, respectively, and was adopted by the following vote on this 7th day of October, 2024:
AYE(S):
NAY(S):
ABSENCE(S):
ABSTENTION(S):
Nicholas A. Cox, Mayor
ATTEST:
Melaney Langford, City Clerk

CERTIFICATE

I, Melaney Langford, City Clerk for the City of Minden, do hereby certify that the foregoing is an exact copy of <u>A Resolution for the Annual Certification of Compliance with State of Louisiana Off System Bridge Replacement Program</u> adopted on October 7, 2024, by the City Council of the City of Minden, State of Louisiana, at a meeting thereof regularly convened and after proper notice thereof having been given; I further certify that the same remains in full force and effect.

Signed and Sealed this day of	, 2024.
Melaney Langford, City Clerk	:

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fact Sheet

Agenda	Item:
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Adopt Resolution – Requesting that the Louisiana Department of Transportation and Development (LA DOTD) Division of Aviation Provide Funds Required to Complete the Airport Improvements at the Minden Airport Specifically as Described in the Capital Improvement Program Application for State Financial Assistance Dated September 2024

Discussion:

See attached.

Suggested Wording of Motion:

"I move to adopt a resolution requesting that the Louisiana Department of Transportation and Development (LA DOTD) Division of Aviation provide funds required to complete the airport improvements at the Minden Airport specifically as described in the Capital Improvement Program Application for State Financial Assistance dated September 2024, as presented."

MOTION:	SECOND:	_
AYE(S):	NAY(S):	
ABSENCE(S):	ABSTENTION(S):	

DATE:

RESOLUTION

WHEREAS, Title 2 of the Louisiana Revised Statutes of 1950 provides that cities, towns, parishes, and other political subdivisions of this State may separately or jointly acquire, establish, construct, expand, own, lease, control, equip, improve, maintain, operate, regulate, and police airports and landing fields for the use of aircraft; and,

WHEREAS, the State of Louisiana, Department of Transportation and Development, Division of Aviation (formerly the LA DOTD-OAPT) is charged by Title 2 with the responsibility for the development of aviation facilities within the State to foster air commerce and to safeguard the interests of those engaged in all phases of the aviation industry and of the general public; and,

WHEREAS, the City of Minden; hereinafter referred to as "Sponsor", has completed an FAA and DOTD approved Master Plan, Action Plan, and/or Airport Layout Plan which outlines the specific future development of the Minden Airport; and, the Sponsor is desirous of implementing a portion of the approved Plan recommendations which provide for the critically needed improvements as stated below to substantially improve the safety and usability of the Airport, but does not have sufficient funds of its own required for completing the needed improvements; and,

WHEREAS, the LA DOTD, Division of Aviation is authorized by Title 2 to expend funds for the construction or enlargement of airports for the safety and advancement of aeronautics;

NOW, THEREFORE, BE IT RESOLVED:

SECTION I

That the Sponsor does hereby formally request that the LA DOTD, Division of Aviation provide funds required to complete the airport improvements at the Minden Airport specifically as described in the Capital Improvement Program Application for State Financial Assistance dated September 2024:

SECTION II

That the said LA DOTD, Division of Aviation be and is hereby assured that all necessary servitudes, rights-of-way, rights of ingress and egress and means thereof will be furnished by the Sponsor and the titles thereto will be valid and indefeasible, and that the Sponsor will assume ownership, financial reporting, and complete responsibility for the maintenance and upkeep of the airport after completion of said improvement.

SECTION III

That the Sponsor will save and hold the said LA DOTD, Division of Aviation, its officers, agents, and employees harmless from any liability or claim for damages arising out of the project, including death or injuries to third parties including, but not limited to, liability or claim for damages out of the negligence of said LA DOTD, Division of Aviation, its officers, agents, or employees, and expressly agrees to defend any suit of any nature brought against the LA DOTD, Division of Aviation as a result of this project.

SECTION IV

That the Mayor of the Sponsor be and is hereby authorized and directed to evidence this agreement by affixing his signature at the place provided therefore on this resolution and on

subsequent related documents/agreements as required by the rules and regulations of the Federal Aviation Administration and the State of Louisiana and the Clerk is hereby authorized to attest said execution.

SECTION V

That this resolution shall be in full force and effect from and after its adoption.

The Mayor and City Council for the Sponso this date. The aforesaid resolution was . The aforesaid resolution	or of the Parish of Webster met in regular session on offered by and seconded by n, having been submitted to a vote, the vote thereon
was as follows:	
AYE(S): NAY(S): AB	SENCE(S): ABSTENTION(S):
WHEREUPON, the resolution was declared	adopted on the day of, 2024.
	CITY OF MINDEN
	BY:
	(Signature)
*	(Typed or Printed Name)
	TITLE:
	ATTEST:
	(Signature)
	(Title)

CERTIFICATE

IT IS HEREBY certified that the above is a true and correct copy of a resolution passed by the
Sponsor of Webster Parish, Louisiana in regular session convened on this, the day of
, 2024.
(Signature of Secretary of Sponsor,
(Title,

Monday, October 7, 2024 Minden City Hall - Council Chambers



Agenda Fact Sheet

Agenda Item:



Budget/Financial Report for August 2024

Discussion:

Melaney Langford, City Clerk, will present the Budget/Financial Report for the month of August 2024.

Suggested Wording of Motion:

No motion is required.

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fact Sheet

Agenda Item:



Fire Report for September 2024

Discussion:

Brian Williams, Fire Chief, will present the Fire Report for the month of September 2024.

Suggested Wording of Motion:

No motion is required.

ABSENCE(S): _____

Monday, October 7, 2024 Minden City Hall – Council Chambers



Agenda Fact Sheet

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(Police Report	
City Fines\$8,79	9.50
District Attorney's Office\$	0.00
Crime Lab\$59	
City Court\$67	
Marshal's Office\$63	
Indigent Defender\$92	
Victim's Fund\$	
Clerk's Fund\$4	
Community Service\$	0.00
WARE Center\$15	
LA Commission on Law Enforcement\$3	4.00
Off-Duty Witness Fee\$24	9.50
DARE\$	0.00
State Analysis\$	0.00
Agency Analysis\$	
Court Case Mgmt. Information System\$6	3.00
LA Traumatic Head & Spinal Cord Injury	¥
Trust Fund\$8	
Disability Affairs\$	
Judicial Building Fund\$21	0.00
Judicial Education\$	8.50
TOTAL\$12,46	
Suggested Wording of Motion:	
Suggested wording of worden.	
"I move to accept the Police Report for the month of	of August 2024, as presented."
This to to decept the X once respect to the second	1
MOTION:	SECOND:
AYE(S):	NAY(S):

ABSTENTION(S): _____

CHIEF OF POLICE															-					
		DA	CRIME	CITY		2		CLERK	-	ARE	0 2	OFF. DUTY	ANAL	Ā	ς.		DISABIL	JUD.BL DG		
NAME	CITY FINE	OFFICE	LAB	COURT	MARSH	DEF	FND			CTR LC						S LTHSCITE		FUND	JUD.ED	TOTAL
SOWLS, BRENDA	20.00	0.00	30.00		30.00	45.00			-								0.00	10.00	0.50	227.50
HAWKINS, APRIL	20.00	0.00	30.00	31.00	30.00	45.00			_	-				_			0.00	10.00	0.50	227.50
BUTLER, EMILY	100.00	0.00	0.00		0.00	0.00	-		_	-	_						0.00	0.00	0.00	100.00
SNEED, ALBERT	20.00	0.00	30.00	31.00	30.00	45.00	-		\vdash	\vdash	_	-	L				0.00	10.00	0.50	227.50
KENNON, KAITLYNN	15.00	0.00	0.00		00.0	0.00	_	-	-			-					0.00	0.00	0.00	15.00
STANLEY, SHARDRICK	75.00	0.00	0.00		0.00	0.00	-		-			\vdash					0.00	0.00	0.00	75.00
ANDERSON, STEVIE	100.00	0.00	0.00	00.00	0.00	0.00	-										00.00	0.00	0:00	100.00
HILL, JEMITRIA	100.00	0.00	00.0	l	0.00	0.00	_		_	-							0.00	0.00	0.00	100.00
GILBERT, BLAINE	100.00	0.00	0.00		0.00	0.00	-		-				_	-			0.00	0.00	0.00	100.00
EDWARDS, NEIKEDRIAN	150.00	0.00	00.0		0.00	0.00	-			\vdash		Н	_				00.00	0.00	0.00	150.00
FERGUSON, DAIJONNI	150.00	00.00	0.00	0.00	0.00	0.00	-		\vdash	Н							00.00	0.00	0.00	150.00
HARRIS, RODERICK	175.00	0.00	00.0		0.00	0.00	-		-		-						0.00	0.00	0.00	175.00
HOLIDAYM, DELANDRA	350.00	0.00	0.00	0.00	0.00	0.00	-	Н	-		-		_	_			0.00	0.00	0.00	350.00
MADDEN, KHALIL	100.00	0.00	0.00		0.00	0.00	-	H	-		-	H					00.00	0.00	0.00	100.00
ROBINSON, OPAL	150.00	0.00	0.00		0.00	0.00	-		-	-				-	Г		0.00	0.00	0.00	150.00
MOORE, KAREN	50.00	0.00	30.00		30.00	45.00	H	H	\vdash	-			_				00.00	10.00	0.50	227.50
MOORE, KAREN	50.00	0.00	30.00		30.00	45.00	-		_	-	-		_				0.00	10.00	0.50	227.50
STERLING, JASMINE	50.00	0.00	0.00	0.00	0.00	0.00	_		_	_							0.00	0.00	0.00	50.00
ZIDAN, ABDEL	54.00	0.00	30.00	31.00	30.00	45.00	_		-	-	_	-	_				00.00	10.00	0.50	231.50
LILES, MATTHEW	50.00	0.00	0.00	0.00	0.00	0.00	-						_	_			0.00	0.00	0.00	50.00
SCOTT, CHANCE	20.00	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00		0.00	0.00	0.00 0.00	00.00	00.00	0.00	0.00	0.00	0.00	50.00
BURT, TRAY	50.00	0.00	0.00	0.00	0.00	0.00	-						_	-			0.00	0.00	0.00	50.00
MCCARTY, JAKOB	20.00	0.00	0.00		0.00	0.00	_		_	-		H					0.00	0.00	0.00	50.00
HARRIS, YOKETTA	50.00	0.00	0.00		0.00	0.00	_		-	-			_				0.00	0.00	0.00	50.00
MASON, JOHNNY JR	57.00	0.00	30.00		30.00	45.00	_					Н					0.00	10.00	0.50	234.50
DRAKE, DAVID	20.00	0.00	0.00		0.00	0.00	-			Н							0.00	0.00	0.00	50.00
MELLEN, BREANNA	20.00	0.00	0.00		0.00	0.00	_										0.00	0.00	0.00	50.00
GILL, JAQUINCEION	175.00	0.00	0.00	0.00	0.00	0.00	_		_	_	_						0.00	0.00	0.00	175.00
TRIPLETT, ROBERT	200.00	0.00	0.00	0.00	0.00	0.00	-		-	-	_						0.00	0.00	0.00	500.00
THOMAS, ALANDON	20.00	0.00	30.00	31.00	30.00	45.00			-				_				0.00	10.00	0.50	227.50
TELL, DELEXUS	100.00	0.00	0.00	0.00	0.00	0.00			-	-			_				0.00	0.00	0.00	100.00
TELL, DELEXUS	20.00	0.00	20.00	36.50	30.00	40.00	_		_	-							0.00	10.00	0.00	212.50
HARRISON, KIERRA	125.00	0.00	0.00	0.00	0.00	0.00				_							00.00	0.00	0.00	125.00
GLOER, MARK	675.00	0.00	0.00	0.00	0.00	00.0	L		\vdash	\vdash	-	H	_	_			0.00	0.00	0.00	675.00

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0 75				-	-	-	-				-	-	-	-	-	-			-		-		-	-		Н	-		-	-		_				H	_	0 22	0 500
0.0				_	-	\dashv					-	-	-	-	-			-		_	-		-	Н		-		_	-	-	-	-					0.50		-
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	10.00	10.0	0.00	0.00	0.00	10.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	0.00	0.00	10.00	10.00	0.00
0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	5.00	5.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	3.00	3.00	3.00	0.00	0.00	0.00	3.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00	3.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00.00	00.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	00.0	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.50	0.00	0.00	0.00	0.00	0.00	0.00	11.50	0.00	11.50	11.50	13.50	0.00	0.00	0.00	13.50	0.00	11.50	0.00	0.00	0.00	0.00	0.00	13.50	11.50	0.00	0.00	11.50	11.50	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	2.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.50	0.00	0.00	0.00	0.00	0.00	0.00	7.50	0.00	7.50	7.50	7.50	0.00	0.00	0.00	7.50	00.0	7.50	0.00	00.0	0.00	0.00	0.00	7.50	7.50	0.00	0.00	7.50	7.50	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	2.00	2.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	2.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	00.0	0.00	00.0	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	0.00	45.00	45.00	40.00	0.00	0.00	0.00	40.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	40.00	45.00	0.00	0.00	45.00	45.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	30.00	30.00	30.00	0.00	0.00	0.00	30.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00	0.00	0.00	30.00	30.00	0.00
00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	31.00	0.00	0.00	0.00	0.00	00.0	0.00	31.00	0.00	31.00	31.00	36.50	0.00	0.00	0.00	36.50	0.00	31.00	0.00	0.00	0.00	0.00	0.00	36.50	31.00	0.00	0.00	31.00	31.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	00.0	00.0	00.0	0.00	30.00	00.0	0.00	0.00	00.0	00.0	00.0	30.00	0.00	30.00	30.00	20.00	0.00	0.00	00.0	20.00	00.0	30.00	0.00	0.00	0.00	0.00	0.00	20.00	30.00	0.00	0.00	30.00	30.00	0.00
0.00	00.0	0.00	0.00	0.00	0.00	00.00	00.0	00.0	0.00	0.00	0.00	00.00	00.0	00.00	00.00	00.00	0.00	0.00	0.00	0.00	0.00	00.0	00.00	00.0	0.00	00.0	0.00	0.00	00.0	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	00.00
75.00	50.00	100.00	25.00	100.00	75.00	125.00	125.00	25.00	100.00	50.00	25.00	100.00	75.00	25.00	50.00	300.00	50.00	100.00	50.00	50.00	50.00	750.00	250.00	00.09	50.00	100.00	48.00	325.00	42.50	100.00	250.00	100.00	50.00	51.00	75.00	175.00	45.00	45.00	500.00
HOLLINGSWORTH, JEGERWIC	HILL, GLENDA	COMBS, KIELYN	EDWARDS, NEIKEDRIAN	WEST, JAKORYON	THOMAS, BOBBY	WHITING, COREY	SHOEMAKER, CASEY	HALBERT, KEITH	JENKINS, KENRIC	CRAWFORD, KRISTEN	GRIGSBY, KATIYAH	COSBY, CANDICE	SANDERS, JUSTICE	MOORE, LADAWNA	RANSBOTTOM, CINDY	SMITH, TADARION	BEHOEND, ALBERT	MARTIN, BRANDON	WHITING, COREY	WHITING, COREY	WHITING, COREY	EDWARDS, MATTHEW	WILSON, JAMES	MORRIS, TYNESHA	JONES, IVAN	JONES, IVAN	BATTON, SHATARDRICK	TESTER, DAVID	SHYNE, EBONY	GRANT, KEYUNDRA	STRIPLIN, BARBARA	GARDNER, ALANA	'n	CARATHERS, ALICEN	FAIRLEY, MARY	MOORE, DAMIAN	GIPSON, VICTOR	WHITE, NATHANIEL	

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234.50	12,467.00														
0.50	8.50														
10.00	210.00														
0.00	0.00														
5.00	85.00														
3.00	63.00														
0.00	0.00						360000000000000000000000000000000000000								
0.00	0.00														
0.00	0.00														
11.50	249.50														
2.00	34.00														
7.50	157.50														
0.00	0.00														
2.00	42.00												•		
0.00	0.00														
45.00	925.00														
30.00	630.00														
31.00	673.00														
30.00	590.00														
0.00	0.00														
57.00	8799.50														
PAMINTUAN, APRIL															

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